



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>	<b>The Cochin College</b>
• Name of the Head of the institution	<b>Dr M Geetha</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>No</b>
• Phone no./Alternate phone no.	<b>04842224954</b>
• Mobile no	<b>9447459909</b>
• Registered e-mail	<b>thecochincollegেকেochi2@gmail.com</b>
• Alternate e-mail	<b>iqac@thecochincollege.edu.in</b>
• Address	<b>The Cochin College, Kochi-2</b>
• City/Town	<b>Ernakulam</b>
• State/UT	<b>Kerala</b>
• Pin Code	<b>682002</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>
• Financial Status	<b>UGC 2f and 12(B)</b>

- Name of the Affiliating University **Mahatma Gandhi University,  
Kottayam**
- Name of the IQAC Coordinator **Dr. Sindhu K.**
- Phone No. **9447326223**
- Alternate phone No. **8547223144**
- Mobile **9447326223**
- IQAC e-mail address **iqac@thecocheincollege.edu.in**
- Alternate Email address **sindhuk@thecocheincollege.edu.in**

**3. Website address (Web link of the AQAR  
(Previous Academic Year)**

[https://thecocheincollege.edu.in/assets/uploads/iqac/criteria/2022-2023/criteria20139-2022-2023\\_1\\_0\\_0.pdf](https://thecocheincollege.edu.in/assets/uploads/iqac/criteria/2022-2023/criteria20139-2022-2023_1_0_0.pdf)

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

[https://thecocheincollege.edu.in/assets/uploads/iqac/criteria/2022-2023/criteria20140-2022-2023\\_1\\_0\\_0.pdf](https://thecocheincollege.edu.in/assets/uploads/iqac/criteria/2022-2023/criteria20140-2022-2023_1_0_0.pdf)

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 3</b>	<b>B+</b>	<b>2.53</b>	<b>2019</b>	<b>15/07/2019</b>	<b>14/07/2024</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.85</b>	<b>2012</b>	<b>09/03/2012</b>	<b>08/03/2017</b>
<b>Cycle 1</b>	<b>B+</b>	<b>75.15</b>	<b>2004</b>	<b>08/01/2004</b>	<b>07/01/2009</b>

**6. Date of Establishment of IQAC**

**18/02/2004**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Biotechnology	STAR	DBT	2021 (3 years)	8400000

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **5**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Conducted a Faculty Development Programme in association with UGC-MHRD, University of Kerala 2. Started Books on Wheels, an extension activity under the National Service Scheme of the college 3. Started organic farming in the college campus 4. Achieved 3.5 star rating for institution Innovation Council 5. Started new add on courses 6. Solar project became fully operational.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To start more add on programmes	Started new add on courses in cyber security, personality development and academic writing,
To organise a tech fest by the Department of Computer Applications	Conducted an inter collegiate tech fest
To start organic farming in the campus as part of environment consciousness	Started organic farming under the guidance of NSS
To organise faculty training programme on NAAC assessment and accreditation	Organized one day workshop on NAAC Metrics
To shift completely to solar energy	Solar project of the college became fully functional

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
Staff Council	17/01/2024

**14. Whether institutional data submitted to AISHE**

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	<b>The Cochin College</b>
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<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
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Cycle 1	B+	75.15	2004	08/01/2004	07/01/2009
<b>6.Date of Establishment of IQAC</b>			18/02/2004		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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<b>NAAC guidelines</b>		
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>	
<b>9.No. of IQAC meetings held during the year</b>	<b>5</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
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<p>1. Conducted a Faculty Development Programme in association with UGC-MHRD, University of Kerala 2. Started Books on Wheels, an extension activity under the National Service Scheme of the college 3. Started organic farming in the college campus 4. Achieved 3.5 star rating for institution Innovation Council 5. Started new add on courses 6. Solar project became fully operational.</p>		
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**13. Whether the AQAR was placed before statutory body?**

Yes

- Name of the statutory body

Name	Date of meeting(s)
Staff Council	17/01/2024

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
yes	27/03/2024

**15. Multidisciplinary / interdisciplinary**

The college organises several multidisciplinary seminars, webinars, poster presentations etc. We provide with many subject combinations to our students to opt for. The various UG programmes run by the college are interdisciplinary in nature. B.Sc Physics with Electronics as complementary course B.Sc. Botany with Biochemistry and Botechnology as complementary course B. A. Economics with mathematics as complementary course M.C.M Master of Commerce and Management. Besides UG students are given the



opportunity to take a course of their choice in the fifth semester of their UG programme.

#### **16.Academic bank of credits (ABC):**

The institutional preparedness in implementation of Academic Bank of Credits is dependent on the guidelines of the Affiliated University (Mahatma Gandhi University) and Kerala State Higher Education Council. The University is implementing ABC from the 2024-25 academic year and the HEI will be adopting it.

#### **17.Skill development:**

The college is conducting a number of add on courses on skill enhancement. Started new add on courses in cyber security, personality development and academic writing, journalism and news writing, Proficiency in English etc are started during this academic year. The college also encourages the soft skill development of the students by arranging lectures by eminent persons from different fields also. Besides CBCS, the college provides Computer Training Courses and encourages entrepreneurship through different programmes in order to embrace skill development. Career guidance Cell, Entrepreneurship Development Club, Science Club, Institution Innovation Council etc. are engaging in different types of skill based trainings.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college has made several efforts to integrate Indian knowledge system in its curriculum. Bilingual method, as the medium of the teaching is used in our college. Besides English, Hindi and Malayalam are offered as common course for all UG programmes. The college celebrates many commemorative days to make students aware of Indian culture and heritage. Awareness on yoga is given to staff and students. Medicinal plants used in Indian medicine are planted in the botanical garden.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Outcome-based education (OBE) is a student-centered instruction model that focuses on measuring student performance based on a predetermined set of expected program outcomes. Keeping the OBE approach in mind, IQAC organised faculty development programmes on Outcome-based Education (OBE) and faculty members of the college attended many workshops in this area. Program Outcomes (PO), Program Specific Outcomes (PSO), and Course Outcomes (CO) are communicated to students and are displayed in the college website. Internal assessment in the college is following OBE

pattern.

## 20.Distance education/online education:

Online teaching is adopted in appropriate courses. The institution has a moodle platform which is used for integrating ict into teaching. Various add on courses are conducted using online method. The college has successfully implemented online teaching through G Suite for Education, by providing individual account of each faculty through the college domain. All the online classes were held using the G Suite account only. Assignments and evaluations were also done online. All the meetings were held online. Several webinars and student activity programmes were organised through G Meet. Study materials were uploaded by the faculty members on college website as well as through On Cloud LMS portal through individual login. Even after the college resumed several online practices are still exercised. Our college is the member of NLIST - INFLIBNET for Scholarly Content to extend e- resources. The the use of online platforms such as Zoom, Google Meet, Microsoft Teams by faculty and students enabled them to connect effectively and organise online classes, lectures, meetings, webinars, and other events during the pandemic. These platforms are being used to Page 7/113  
10-05-2024 12:32:06 Annual Quality Assurance Report of THE COCHIN COLLEGE organise seminars and memorial lectures by eminent national and international scholars, overcoming pandemic and distance-related constraints. The practice of uploading reading material, class assignments, online class tests, online model examinations, and vivavoce to Google Classroom and Moodle has greatly aided in teaching learning and assessment continuity

## Extended Profile

### 1.Programme

1.1 599

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 2084

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 188

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 638

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 97

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 97

Number of sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>599</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>2084</b>
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	<b>188</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>638</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>97</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	97
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	111
Total number of Classrooms and Seminar halls	
4.2	139
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	123
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college has a comprehensive academic calendar and handbook which are based on the academic calendar of the affiliating university. It charts academic activities and tables a schedule of targets, important dates and and deadlines for the academic year. Ablended method of curriculum delivery is adopteed with lectures bolstered by online tools, videos, ppts and quizzes so that students at all levels of academic commitment are catered to. Book bank facilities provide students with low income backgrounds access to texts and academc reading materials. Peer learning is practised and high competency students aid their peers. Regular internal assessment sessions through tests, semiars, assignments and a rigorous analysis of results keep teachers constantly apprised of the academic performance of students. FDPs keep teachers abreast with the most viable practises and and facilitate collaborations amongst educators. The library provides access to N-List and DELNET databases and offers digital document delivery services. The delivery of the

curriculum is reinforced by cutting edge lecture series, industrial visits, internships, debates, group discussions, seminars, role play and value added courses. Open houses keep guardians informed about the curriculum and student performance. Feedback from all stockholders like students, parents, teachers and alumni are analysed and possible remedial actions are implemented. .

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="https://thecochincollege.edu.in/assets/uploads/igac/criteria/2022-2023/criteria20142-2022-2023_1_1_1.pdf">https://thecochincollege.edu.in/assets/uploads/igac/criteria/2022-2023/criteria20142-2022-2023_1_1_1.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Cochin College, formulates the academic calendar in line with Mahatma Gandhi University, Kottayam. The academic calendar is prepared well in advance and entails weekly working days, government holidays, tentative dates of internal and university examinations, beginning and end of semesters, schedule of various curricular and extracurricular activities, etc. It is then corroborated and approved by the Principal and Governing Body of the College and is published in the college handbook, to appraise the teachers and students. Based on the academic calendar, departments formulate and submit their Time Table and an Action Plan for the year. The institution plans all its activities in keeping with the academic calendar. The Exam cell of the college works diligently to ensure that the continuous Internal Evaluation (CIE) processes transpire properly in compliance with the academic calendar. CIE follows a well-defined process and it subsumes proper and timely conduct of internal assessment tests, assignments, seminars, etc. Evaluation is published in the format (Form A) prescribed by the University. Students are open to come up with grievances if any, after publishing Form A. Grievances if reported, were addressed amicably by giving the student ample opportunity to excel in academics.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://thecochincollege.edu.in/assets/uploads/igac/criteria/2022-2023/criteria20136-2022-2023_1_1_2.pdfv">https://thecochincollege.edu.in/assets/uploads/igac/criteria/2022-2023/criteria20136-2022-2023_1_1_2.pdfv</a>

<b>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</b>	<b>A. All of the above</b>
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

<b>1.2 - Academic Flexibility</b>
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>
<b>20</b>

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

10

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

767

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum through various cells under the IQAC. The curriculum covers mainly environment, resources and energy, social issues and human rights. The code of conduct for students are conveyed through the hand book .The college has a Grievance Cell to address the grievances of the students. The institution has a Women's Guidance cell to guide and ensure necessary help for the girl students in overcoming their problems if any . The policies of the collegeregarding admission and academics are transparent and unbiased. The college strictly follows the reservation policies of the Government.The SC/ST cell creates awareness of the rights of reserved categorystudents. The college does cleanliness drives which are



self initiated as well as in collaboration with other agencies. The nature club and Bhoomitrasena through its activities inculcates the culture for preserving environment sustainability in the campus. Waste Management drives are conducted to make the campus plastic free. Human values are nurtured through various extension activities conducted by the students by giving food and clothes to the nearby orphanages.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

20

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

601

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>
<b>1.4 - Feedback System</b>	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
File Description	Documents
URL for stakeholder feedback report	<a href="https://thecochincollege.edu.in/assets/uploads/igac/criteria/2022-2023/criteria20157-2022-2023_1_4_1.pdf">https://thecochincollege.edu.in/assets/uploads/igac/criteria/2022-2023/criteria20157-2022-2023_1_4_1.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://thecochincollege.edu.in/assets/uploads/igac/criteria/2022-2023/criteria20157-2022-2023_1_4_1.pdf">https://thecochincollege.edu.in/assets/uploads/igac/criteria/2022-2023/criteria20157-2022-2023_1_4_1.pdf</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	

**2.1.1.1 - Number of students admitted during the year**

730

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

148

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Entry level tests were conducted by the departments for first year students to identify advanced learners and slow learners. The questions for entry level tests are designed to evaluate the student's knowledge and understanding in the subject. Depending on the scores in the entry level tests and marks scored in higher secondary, slow learners and advanced learners were identified. In addition, teacher-student interactions also help to identify slow learners and advanced learners. Special measures taken to support advanced learners are as follows:

Gave orientation about different competitive examinations to get admission to higher studies.

Provided knowledge on various Online platforms like Swayam, EdX, Udemy etc.

Made them project leaders and class leaders Encouraged them to participate in various competitions like quiz competitions, PowerPoint making competitions, essay writing competitions,

reading competitions etc.

Provided them the opportunity for comparing, preparing reports of field trips, tour reports etc. Special measures were taken to support slow learners like organising extra classes, peer learning and assistance from classmates, University question papers with answer keys were made available in Google Classroom, organized parent teacher interactions to help them get better support from both teachers and parents.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2139	97

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution practices the methodology of imparting education through student centric approach. This helps the students in becoming active and participative stakeholders and increase their confidence. The courses offered have defined course objectives and specific program objectives as well as outcomes. As this is communicated to students they are able to identify the focus area. The classes are interactive and students are given freedom to present their novel and innovative thoughts. Audio-visual methods, use of Google classroom and Moodle, Projects and field work are some of the means of providing experiential and participative learning. These are organized on such a basis as to develop writing skills and inculcate research activities. Seminars are also a part of internal assessments. This helps the students in presenting their ideas on the concerned topics in front of the entire class helping them to overcome their

stage fear and develop oratory powers. The subjects with practical papers courses are arranged as per the instructions. Teachers supervise the lab work and work is allotted in such a way that a maximum of 15 students have one supervising teacher. Students are divided into groups with maximum 4 in a group and one experiment is given to a group per day.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institute follows ICT enabled teaching in addition to the traditional classroom education. Subsequent efforts are taken by the institute to provide e-learning atmosphere in the classroom: In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such to expose the students for advanced knowledge and practical learning. Classrooms are fully furnished with LCD/OHP/Computers. Most of the faculty use interactive methods for teaching. The teachers use online education resources, social networking sites, and blended learning platforms like Google classroom to effectively deliver teaching and provide enhanced learning experience to the students. The teachers resort to ICT enabled tools to render teaching -learning process. Fundamentals of Information Technology are a compulsory subject that is taught in the first semester to all students in order to familiarize them with technology based learning. Teachers prepare modules on important topics which are produced and recorded by the Instructional Media Centre and made available for students online. The uses of ICT by teachers in classrooms apart from enabling students to keep pace with the contemporary digital and virtual world has helped and create a student centric learning approach.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

97

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

97

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

55

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

714.5

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college maintains transparency and robust evaluation processes. The Principal holds meetings with the Examination committee and the examination committee holds meeting with the faculty members and discuss the Evaluation system carried during the year. Students are communicated through various circulars and notices about the instructions of Continuous internal evaluation. Internal assessment for theory is done by conducting two Internal examinations in each semester. Students can submit their assignments in Google Classroom or using other online modes. Marks were given to attendance in order to make sure that the students are regularly attending the class. 75% attendance is necessary to write the end semester examinations. Marks were given for assignments and seminars. The internal assessment is done for practical and project/dissertations works also. For practical, marks were given to attendance, test and record works. For dissertations, marks were given to attendance, data

collection, knowledge and project report. Through Group Discussions, Unit Tests, Assignments Submissions and Seminar Presentations, continuous evaluation is ensured. Students are given topics to prepare for power point presentations /black board presentation by their teachers. All the above mentioned factors are taken into consideration to ensure a fair evaluation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal mark list are published at the end of each semester. Grievances were mainly regarding low score for assignments/seminars, which was communicated between the parent department and the course offering department and redressed. Attendance were published monthly and grievances if any were redressed by the parent department. Internal exam grievances are redressed by the course offering departments soon after the results are published. All grievances were redressed at the level of parent departments.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes for all Programmes offered by the institution are displayed on the website. The program outcomes and program specific outcomes of every program are displayed as posters in every department. To communicate to the COs, the concerned faculty describes the COs of each course, additionally a printed copy of the COs are maintained in each class.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The process for finding the attainment of Course Outcomes uses various methods. These methods are classified into two types:

Direct methods and indirect methods. • Direct methods display the attainment of Course Outcomes on students' knowledge and skills from their performance in the internal assessments, assignments, semester examinations, seminars, laboratory assignments, research projects etc. • Indirect methods include course exit survey and examiner feedback to reflect on students' learning. There is a well implemented process of continuous internal evaluation through tests, seminars, assignments and quizzes, results of which are discussed in monthly department meetings. Semester end results are scrutinized and analysed. Remedial teaching and peer tutoring are encouraged for low performing students. Programme end results are analysed and alumni employment in industry and the service sector are tracked. The outgoing students are evaluated on the basis of University results, their placement by the Placement Cell of the College and their progression to higher studies. Practical External Assessment is carried out by external experts appointed by the University by conducting Practical examinations, and taking Viva-Voce and evaluating the practical records. At the end of each semester, result analysis of course is carried out to evaluate the percentage of students falling in different categories.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

<b>2.6.3 - Pass percentage of Students during the year</b>	
<b>2.6.3.1 - Total number of final year students who passed the university examination during the year</b>	
432	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil
<b>2.7 - Student Satisfaction Survey</b>	
<b>2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)</b>	
<a href="https://thecochincollege.edu.in/assets/uploads/igac/criteria/2022-2023/criteria20162-2022-2023_2_7_0.pdf">https://thecochincollege.edu.in/assets/uploads/igac/criteria/2022-2023/criteria20162-2022-2023_2_7_0.pdf</a>	
<b>RESEARCH, INNOVATIONS AND EXTENSION</b>	
<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

9

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.2 - Innovation Ecosystem****3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

The Cochin College - Institute Innovation Council (TCC\_IIC) was established in March 2021. The main aim of TCC-IIC is to encourage, inspire and nurture young students by supporting them to work with new ideas and transform them into prototypes while they are in formative years. The main functions of TCC-IIC is to conduct various Innovation, IPR and entrepreneurship-related activities prescribed by MIC in time bound manner, Identify and reward innovations and share success stories, Organize periodic workshops/ seminars/ interactions with entrepreneurs, investors, professionals and create a mentor pool for student innovators, Network with peers and national entrepreneurship development

organizations, Create an Institution's Innovation portal to highlight innovative projects carried out by institution's faculty and students, Organize Hackathons, idea competition, mini-challenges etc. with the involvement of industries.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://thecochincollege.edu.in/assets/uploads/igac/criteria/2020-2021/criteria20051-2020-2021_3_2_1.pdf">https://thecochincollege.edu.in/assets/uploads/igac/criteria/2020-2021/criteria20051-2020-2021_3_2_1.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

24

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

17

File Description	Documents
URL to the research page on HEI website	<a href="https://thecochincollege.edu.in/assets/uploads/igac/criteria/2020-2021/criteria20154-2020-2021_3_3_1.pdf">https://thecochincollege.edu.in/assets/uploads/igac/criteria/2020-2021/criteria20154-2020-2021_3_3_1.pdf</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The Cochin College had organized such 40 activities during the year together with Womens guidance cell, NSS and various other departments and College Union. All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Documents
Paste link for additional information	<a href="https://thecochincollege.edu.in/assets/uploads/igac/criteria/2022-2023/criteria20152-2022-2023_3_4_1.pdf">https://thecochincollege.edu.in/assets/uploads/igac/criteria/2022-2023/criteria20152-2022-2023_3_4_1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### **3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### **3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

#### **3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

40

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3560

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Nestled within verdant surroundings , the college operates in a meticulously designed building equipped with well-ventilated classrooms, laboratories, playgrounds, an auditorium, seminar hall, and both indoor and outdoor stages. The aided and unaided branches function separately.

The aided wing of the college offers exceptional facilities, including 32 classrooms with 11 labs, 7 smart classrooms, 2 research centers and labs, an audio-visual room, language lab, seminar hall, and auditorium. A spacious library and separate waiting rooms promote inclusivity, while working towards energy self-sufficiency with solar panels.

The self-financing wing includes 47 well-designed rooms, laboratories, a boardroom, exam committee room, 6 audio-visual rooms, and well-maintained restrooms. It houses a library, computer lab, chemistry lab, Zoology lab, and a spacious auditorium with 3 LCD projectors. Each of the 6 academic departments has a dedicated staff room and 21 classrooms.

Supporting sports and activities are provided through an indoor



stadium, open-air stage, and computer lab. Additional facilities include University question paper printing, a canteen, cooperative society, cooperative credit society, W.G.C, ICWAI, NSS wing, and IGNOU center.

The college ground offers versatile sporting facilities, including football, softball, cricket, handball, kabaddi, kho-kho, a basketball court, and cricket nets. Efficient management is ensured through a Principal's room, computerized office, boardroom, and management complex.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://thecochincollege.edu.in/">https://thecochincollege.edu.in/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college takes immense pride in its comprehensive sports facilities, including a versatile volleyball/basketball court and an indoor stadium. These amenities not only encourage outdoor activities but also provide a conducive environment for students to hone their athletic skills.

Students are actively motivated to participate in a diverse range of competitions, from local university events to national-level tournaments. Their dedication is evident through the regular team practices held on campus, resulting in numerous achievements such as medals and cash prizes across various levels.

To ensure the smooth functioning of sports activities, the Physical Education department meticulously maintains records and oversees the procurement and upkeep of equipment. Students receive necessary sports gear according to event schedules, and proactive measures are taken to prevent equipment damage or wear.

In addition to sports, the college boasts a rich tradition of cultural events, with students consistently excelling in

University Youth Festival competitions and earning widespread recognition. Faculty members play a pivotal role in nurturing and identifying the hidden talents of students, providing training and support where needed.

Furthermore, the indoor stadium offers a dedicated space for year-round yoga practice, benefiting both students and faculty members alike in maintaining physical and mental well-being. Overall, the college is committed to fostering a holistic environment that promotes both athletic excellence and cultural enrichment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://thecocheincollege.edu.in/">https://thecocheincollege.edu.in/</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://thecocheincollege.edu.in/assets/uploads/igac/criteria/2021-2022/criteria20110-2021-2022_4_1_3.pdf">https://thecocheincollege.edu.in/assets/uploads/igac/criteria/2021-2022/criteria20110-2021-2022_4_1_3.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

Rs 30.38 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College library, established alongside the College in 1967, serves as a vital hub of information for the academic community. Currently, it boasts a collection of over 36,637 books, along with access to more than 6,000 e-journals and over 3 million e-books through N-LIST. Utilizing 'KOHA,' a renowned open-source Integrated Library Management Software, the library has embraced advanced features, enhancing its user-centric approach in the digital age. Additionally, the library is Wi-Fi enabled and hosts an e-resource Center with six internet-connected computer terminals supported by servers.

Moreover, the library offers article delivery on request, ensuring users' access to materials beyond its own collection through inter-library loan and various network arrangements. It caters to the information needs of all stakeholders across two floors spread over an area of 2850 square feet. Furthermore, the library provides text similarity checking services for plagiarism using Turnitin software, in collaboration with SH College, Thevara.

The library is also committed to educational advancement through various academic and training programs conducted for faculty, research scholars, and students. It maintains a digital database of previous year question papers, readily accessible to students and faculty upon request. Operating hours are from 9 am to 4 pm on all working days, including Saturdays, with the exception of Sundays and public holidays. During vacations, the library adheres to the regular working hours schedule.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://thecochincollege.edu.in/assets/uploads/igac/criteria/2021-2022/criteria2016-2021-2022_4_2_1.pdf">https://thecochincollege.edu.in/assets/uploads/igac/criteria/2021-2022/criteria2016-2021-2022_4_2_1.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**1.32 Lakhs**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**15547**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has always given priority to the up-gradation of IT facilities. Regular updation is done in facilities at the institutional level as well as the department level. Each year, a dedicated budget is allocated for annual maintenance, and skilled technical staff is appointed to manage the hardware and IT infrastructure across the campus. To ensure a technologically advanced learning environment, the institution frequently updates its IT facilities using various systems. Classrooms are equipped with advanced equipment, and essential features like a comprehensive surveillance system and antivirus protection for all computers are provided. The institute regularly updates the internet connection every year and as of now, the available internet bandwidth is Eight MBPS provided by Jio Digital Life. The institution will be increasing the bandwidth of the internet connection to 30 MBPS for smooth functioning and automating all its manual work in various departments like Accounts, Administration, Library, and Admission.

Digital Solutions Committee takes charge of equipment updates and repairs, employing their expertise to keep the systems running smoothly. Computer technicians and service providers are engaged for professional upkeep and replacements. To maintain and maximize the efficiency of IT equipment, the college implements antivirus installations, formats computers with the latest operating systems, and replaces hardware in older machines with newer components. Through this meticulous approach, the college ensures a seamless and secure IT environment, fostering an optimal learning experience for its academic community.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://thecochincollege.edu.in/assets/uploads/igac/criteria/2021-2022/criteria2018-2021-2022_4_3_1.pdf">https://thecochincollege.edu.in/assets/uploads/igac/criteria/2021-2022/criteria2018-2021-2022_4_3_1.pdf</a>

**4.3.2 - Number of Computers**

130

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

140 lakhs

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Cochin College emphasizes standardized procedures and systems to maintain and utilize its physical, academic, and support facilities, striving for excellence.

1. **Classrooms:** Our well-designed classrooms foster a positive learning environment, with proper ventilation promoting enhanced concentration. CCTVs ensure safety, and regular maintenance is prioritized, along with department-wise stock verification. The campus is green and plastic-free.

2. **Laboratory:** Science and Electronics labs are well-equipped and regularly maintained. Safety is prioritized, and equipment is upgraded as per syllabus requirements.

3. **Library:** Our dedicated librarian ensures instructional material availability, with stock verification and procurement based on department needs. The library offers an extensive database, updated regularly. Internet facilities and reading areas support students.

4. **Sports Area:** The College offers standard outdoor and indoor sports facilities, emphasizing timely maintenance and equipment purchase. Preventive maintenance measures are implemented regularly

5. **Computers:** Each Department has separate systems and internet connectivity, managed by an efficient technical staff overseeing various tasks.

6. **Other Support Facilities:** Committees optimize infrastructure for academic growth, while concerned employees maintain campus hygiene. Drinking water is purified, and regular inspections ensure campus upkeep. Outsourcing supports furniture,

electrification, plumbing, and IT maintenance. The institution prioritizes student and faculty safety through appropriate campus measures.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://thecochincollege.edu.in/">https://thecochincollege.edu.in/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

482

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

293



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://thecochincollege.edu.in/dept_event_details/Self-Financing/Commerce/CCEVENT2023@10073">https://thecochincollege.edu.in/dept_event_details/Self-Financing/Commerce/CCEVENT2023@10073</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**100**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**6**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<p><b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b></p>	<p><b>A. All of the above</b></p>
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Details of student grievances including sexual harassment and ragging cases	<b>No File Uploaded</b>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

**356**

File Description	Documents
Self-attested list of students placed	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

**98**

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

6

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The cochin college student's union was elected as per the UGC norms and M.G University for the academic year 2022- 2023.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

45

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Cochin College Alumni Association has been a pillar of strength, actively engaging with the college in numerous ways, leaving an indelible mark on our institution's journey of progress. Here are some key aspects where our alumni have significantly contributed to the development of The Cochin College: 1. Financial Assistance: The generosity of our alumni has been instrumental in providing financial aid to deserving students. Scholarships, grants, and assistance programs funded by alumni contributions have helped numerous talented individuals pursue higher education despite financial constraints. 2. Career Guidance and Mentorship: Our alumni have shown immense dedication to nurturing the next generation of students. Through mentoring programs, workshops, and networking events, they have guided and inspired current students to make informed career choices, paving the way for successful futures

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Cochin College was conceived in July 15, 1967 in response to the indubitable need of higher education in Western Kochi and is the result of the efforts of the public at large. The college is sponsored by the Cochin Education Society which was founded as a result of the joint efforts of Indian Chamber of Commerce and

the former Mattancherry Municipal Council. Vision The college envisages the intellectual development, moral uprightness, social commitment, cultural refinement, spiritual enlightenment and emotional maturity of the young minds. Mission The institution has been established to provide opportunities for higher education to economically and socially underprivileged communities and hope to translate its vision into concrete reality through the various initiatives taken by the college, stressing on:

- Education based on the essential principles of humanism.
- Identification of opportunities for the disadvantaged
- Ensuring gender justice.
- Formation of responsible leadership
- Globally relevant academic excellence

The institution has constituted a well-organized administrative system to ensure that the activities of the college are in liaison with its vision and mission.

For further details refer the link uploaded below

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Cochin College is the first PPP model (Public-Private Participation) institution designed and established in the state. The decentralised mode of functioning permits the various stakeholders to function effectively with a sense of responsibility. The following are the areas in which decision making and implementation powers are delegated to stakeholders:

Ad hoc faculty recruitment: Head of the Departments are given the freedom of decision making with regard to the selection of ad hoc faculty as and when the vacancy arises.

Functional autonomy in spending financial resources: Stakeholders such as PTA, various committees in the institution have been given autonomy in deciding their activities and spending funds judiciously.

Conduct and Management of student activities: The Principal in consultation with the College Council takes decision regarding all matters related to daily administration and students.

Infrastructure planning: Infrastructure needs of the institution are assessed by the infrastructure committee led by a senior faculty member. The committee intimates the same to

the management and follows up the progress of infrastructure development.

Further details are provided in the link below.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC in consultation with the managing board formulated a strategic plan for the period 2020- 2021. In order to meet the information needs of stakeholders such as students, teachers, alumni, etc, Digital Solutions committee was formed and the itinerary was proposed in the strategic plan.. As envisioned in the plan, the college has taken steps to develop softwares and program to facilitate an automated and self-reliant platform. An expert committee has been formed to monitor the implementation of the system. It consulted various software companies and decided on the platforms to be used. The staff council and IQAC discussed in detail various features to be included and decided to set up separate portals. The complete automation of the Administrative and management procedures has been facilitated thus. More details have been uploaded in the link mentioned below

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://thecochincollege.edu.in/assets/uploads/iqac/criteria/2021-2022/criteria20097-2021-2022_6_2_6.pdf">chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://thecochincollege.edu.in/assets/uploads/iqac/criteria/2021-2022/criteria20097-2021-2022_6_2_6.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**The Managing Board:**The college has a well-functioning organisational structure managed and administered by the Cochin Educational Trust. The Managing Board is the apex body with regard to the matters in policy making. It also sets a framework for the implementation of the proposed plans. The President of the Managing Body is the Manager who is assisted by other board members. It recommends strategic plans that can be adopted in matters like infrastructural development, enhancement of quality in teaching-learning process, promotion of research and healthy practices.

**Principal:** The principal who is the executive head of the institution is entrusted with the responsibility of managing the day-to-day affairs of the college. She implements the directives of the managing body in accordance with the norms and guidelines stipulated by the government and other regulatory agencies.

**Staff Council:**The council takes appropriate measures for the implementation of strategic plan. It also takes major decisions regarding the day-to-day administrative affairs of the college. Further details on this question is provided in the link uploaded in the college website

File Description	Documents
Paste link for additional information	<a href="https://thecochincollege.edu.in/assets/uploads/igac/criteria/2021-2022/criteria20059-2021-2022_6_2_6.pdf">https://thecochincollege.edu.in/assets/uploads/igac/criteria/2021-2022/criteria20059-2021-2022_6_2_6.pdf</a>
Link to Organogram of the institution webpage	<a href="https://thecochincollege.edu.in/organogram">https://thecochincollege.edu.in/organogram</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above



File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Cochin College prioritizes staff welfare through a comprehensive range of measures aimed at ensuring efficiency, health, and loyalty among both academic and non-academic employees, thereby fostering maximum job satisfaction. Financial and career benefits are provided through the Cochin College Cooperative Credit Society, offering education, consumer, and personal loans at favorable rates, along with savings schemes and scholarships for staff children. The institution also emphasizes career development and offers financial security, including insurance schemes and leave benefits such as maternity and paternity leave.

Pedagogical training, extracurricular activities through the Teachers Club, and community events like cultural programs and annual tours further enhance staff engagement and well-being. The Staff Recreation Club promotes harmony and cooperation, organizing celebrations for festivals, cultural activities, and sports events, along with providing canteen facilities and backup power during outages, all contributing to a positive work environment.

File Description	Documents
Paste link for additional information	<a href="https://thecochincollege.edu.in/assets/uploads/igac/criteria/2020-2021/criteria2015-2020-2021_6_3_5.pdf">https://thecochincollege.edu.in/assets/uploads/igac/criteria/2020-2021/criteria2015-2020-2021_6_3_5.pdf</a>
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

34

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teachers are designated as Assistant Professor, Associate Professor, and Professor.

\*Promotion/career enhancement from one level to another is based on API based PBAS system.

\*Teachers are engaged in various activities other than their academic routines.

File Description	Documents
Paste link for additional information	<a href="https://thecochincollege.edu.in/assets/uploads/igac/criteria/2020-2021/criteria2015-2020-2021_6_3_5.pdf">https://thecochincollege.edu.in/assets/uploads/igac/criteria/2020-2021/criteria2015-2020-2021_6_3_5.pdf</a>
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has an apparent and orderly financial management system. The institution conducts external and internal audits for both Government and Non-Government funds. Internal and external audit is regularly conducted. Internal audit is conducted by a Chartered accountant appointed by the College Management whereas external financial audit is conducted by Deputy Directorate of Education, Ernakulam, Government of Kerala. The Deputy Directorate of Education, Ernakulam, Government of Kerala conducts financial audit every year and analyses all the registers and accounts of the college. The audit team verifies the financial utilisation of the public funds. They verify Cash Book, all registers of acquittance, Egrants Account, Caution Deposit and Fee receipts. The Directorate also verifies the PD subsidiary Register and consolidates PD register every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2368754.33

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College has a well-functioning mechanism for mobilization of funds and optimum utilisation of resources. The major sources of funds for the college are from Central and State Government

Funds. Funds availed from the central government sources are used for developmental activities, academic resources - books and journals and infrastructure development which includes lab equipment. Teachers receive Major-Minor research projects. travel grants from UGC for research purposes. UGC grant is availed to organise academic endeavours like seminars, workshops. State government funds are promptly availed for introducing innovative programmes, workshop, seminars and conferences, green initiatives of the college, extension activities, internal and external mentoring of selected students and for the activities of various clubs and forums. The Management/ PTA/ Alumni funds and other contributions are used to meet the developmental needs and the maintenance of the institution. Financial Assistance by the Management include financing for the construction of buildings and other infrastructure developments, salary to self-financing staff, scholarships for needy students. At the end of the financial year internal - external auditing is conducted to ensure utilisation and proper accounting of the funds availed. Accounts are maintained by the Head Accountant and the Principal is accountable for all the financial transactions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC plays a crucial role in the amelioration and sustainability of quality in the academic services granted by the institution. The cell prepares the Annual Quality Assurance Report (AQAR) to be submitted to the NAAC every year. It devises quality strategies in institutionalising initiatives like innovative teaching methods, faculty development programmes, improving research and extension, infrastructural development and environment friendly practices. IQAC supervises the conduct of Continuous internal evaluation, conduct of curricular and cocurricular activities, extension and community support activities, preparation of policy documents of various committees, working of statutory committees, ensures student welfare etc. It introduces and implements best

practices. Encourages assistance from stakeholders such as PTA and Alumni association.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC collects feedback on curriculum from various stake holders regularly. Required changes are made in the teaching learning process, evaluation methods on the basis of these feedback. Structred questionnaire given by NAACis used for collecting feedback. Alumni feedback and employer feedback are sued to modify academic practices followed by the institution.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://thecochincollege.edu.in/assets/uploads/igac/criteria/2022-2023/criteria20141-2022-2023_6_5_3.pdf">https://thecochincollege.edu.in/assets/uploads/igac/criteria/2022-2023/criteria20141-2022-2023_6_5_3.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Cochin College fosters gender equality and inclusivity, with no distinctions based on gender, religion, race, or region. The campus environment instills confidence in students, offering hygienic restrooms and celebrating Women's Day annually. The college ensures safety, provides sexual harassment awareness, and empowers students through quality education and life skills. All students, including boys, girls, and LGBTQIA+, are encouraged to participate in programs. Merit and performance are the primary criteria, and counseling services are available to support students' well-being.

#### Activities Conducted

- Cochin College participated in Hibi Eden MP's "Cup of Life" initiative, distributing one lakh menstrual cups in Ernakulam constituency within 24 hours on 31-08-2022, Sponsored by Muthoot Finance, the event made national headlines.
- Observed Girl Child Day on October 11th, 2022, in association with the College Union.

File Description	Documents
Annual gender sensitization action plan	<a href="https://thecochincollege.edu.in/assets/uploads/igac/criteria/2022-2023/criteria20158-2022-2023_7_1_1.pdf">https://thecochincollege.edu.in/assets/uploads/igac/criteria/2022-2023/criteria20158-2022-2023_7_1_1.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://thecochincollege.edu.in/assets/uploads/igac/criteria/2020-2021/criteria20159-2020-2021_7_1_1.pdf">https://thecochincollege.edu.in/assets/uploads/igac/criteria/2020-2021/criteria20159-2020-2021_7_1_1.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Facilities in the institution for Degradable and Non-degradable Waste Management**

Measures for optimal use of papers and strategies to lessen the generation of paper wastes have been adopted. The Zoology Department in association with PLANET EARTH, collected the old papers from all departments and in return recycled them and provided fresh A4 size papers. Initiatives were taken for keeping dustbins in all classrooms and common areas and measures were taken to empty and clean the dustbins at regular intervals. Incinerator for disposing sanitary Napkins was installed in the campus. Academic strategies have been taken to reduce amount of chemical wastes generated in laboratories. Moreover, awareness programs conducted for faculties, students and also for nearby residents to increase engagement and participation in the recycling initiatives across campus. Separate waste bins were



kept for effective segregation of non-degradable bio-degradable wastes. The bio-degradable wastes are then treated in vermicompost. The vermicompost obtained was used for organic farming.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college centered at the heart of Mattancherry stands as a cultural hub for promoting cultural, regional, linguistic, communal and a socio economic inclusive environment. The Cochin College Minority Cell and Women's Guidance Cell, in association with Coaching Centre for Minority Youth, Mattanchery, conducted Pathway- Social Life Wellness Programme 2022-23 which aimed at preparing the youth in handling situations in family life.

Career orientation classes and workshops were conducted by Career Placement cell and individual departments for final year students. The Library conducted SWAYAM online Certificate programme on E- content awareness.

The Antinarcotic Cell and Department of Chemistry formed a human chain in the college campus involving the staff and students holding placards indicating the adverse effects of drugs and narcotics.

As part of implementing green protocol , BMS Club distributed cloth bags and Nature club in association with Planetearth, distributed paper bundles equivalent to the waste paper collected from departments.

The programme Alumni Connect provided a platform to share the experiences and achievements of the alumni with the students. Peppersav, an annual food festival organized by Commerce department and ED club promoted cultural diversity, harmony and unity among the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- The institution is always in the forefront to organize programs that sensitize students and staff to constitutional obligations, duties and rights.
- The NSS unit of our college was part of the NSS Sanghamam & Anti Drug Awareness Skit released by Hon. minister Dr. Bindhu at MG University Assembly Hall.
- Electoral Literacy Club along with the Election Department, Govt. of Kerala, organized "Be a Voter" program on 10th of December 2022 and observed National Voter's Day on 25th January 2023 by taking Voter's pledge.
- As part of 'Azadi Ka Amrit Mahotsav' Directorate of Higher Education of Kerala and the state NSS units jointly organised the 'Freedom Wall' mural art project where a team of 25 student artists from our college participated. Independence Day and Republic day were celebrated by hoisting the national flag. National Youth Day Celebrations was conducted by NSS in association with Red Ribbon Club and KSACS. Constitutional Day, 'Samvidhan Divas' was observed on 25th Nov. 2022.
- Kanivu 2022 was organized on 24th September-NSS Day, volunteers distributed food packets to those in the streets near the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://thecochincollege.edu.in/assets/uploads/igac/criteria/2022-2023/criteria20160-2022-2023_7_1_9.pdf">https://thecochincollege.edu.in/assets/uploads/igac/criteria/2022-2023/criteria20160-2022-2023_7_1_9.pdf</a>
Any other relevant information	<a href="https://thecochincollege.edu.in/assets/uploads/igac/criteria/2022-2023/criteria20161-2022-2023_7_1_9.pdf">https://thecochincollege.edu.in/assets/uploads/igac/criteria/2022-2023/criteria20161-2022-2023_7_1_9.pdf</a>

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>B. Any 3 of the above</b></p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

- **Science and Quiz Club and Department of Physics conducted series of science programmes under the title SCIENSPIRATIONS.**
- **Department of Commerce along with Career Guidance Cell organised a talk on Role of Indian Navy in 1971 War and organized a talk to commemorate National Small Industries Day.**
- **Department of English honoured housekeeping staff as part of Women's Day.**
- **Botany department organised a PowerPoint making competition as part of World Forestry Day.**
- **World Ozone Day was celebrated by Departments of Chemistry and Zoology by conducting awareness classes and Quiz competitions for school students.**
- **Departments of Botany, Zoology, NSS unit and various clubs in association with ESAF & Kerala Agricultural Department**

celebrated World Environment Day.

- Zoology department observed Mangrove Conservation Day, International Tiger Conservation Day Wetland Day and World AIDS Day.
- Media club , Film Club and English department jointly celebrated World Photography Day.
- NSS volunteers attended International Yoga Day celebrations conducted by Nehru Yuva Kendra & Ayush in association with Govt. of India.
- BMS Club observed World Water Day by keeping water in earthen bowls for birds and animals.
- Physics department celebrated World students Day CUSAT.
- Independence Day was celebrated jointly by Cultural, Literary & Debate clubs.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1 - Institutional Organic farming

**Objectives:** The primary objective of this practice is to support a holistic approach to education that encompasses environmental awareness, hands on learning, community involvement, and the promotion of healthy life styles.

**Context:** In this world that faces adverse effects of climate change and emission of greenhouse gases, organic farming promotes sustainable agricultural practice that minimize environmental impact.

**The practice:** Institutional Organic Farming was conducted in Cochin College associating with ESAF and Kerala Agricultural Department.

**Best Practices 2: Pirannaal Pusthakam ( Birthday Book)**

**Objectives:** The primary objective of this project is to contribute to the expansion of the library stack and also to encourage societal responsibility amongst staff and students.

**Context:** The college library envisaged a project entitled "Pirannaal Pusthakam" which encourages the staff to contribute books to the library as a mode of celebrating the birthdays of their dear and near ones.

**The practice:** The librarian formulated a book list based on the choices and preferences of the students and this is passed on to the contributor as a reference. The contributor is also free to bring in books that reflect their fields of research or interests as well.

File Description	Documents
Best practices in the Institutional website	<a href="https://thecochincollege.edu.in/assets/uploads/igac/criteria/2022-2023/criteria20163-2022-2023_7_2_1.pdf">https://thecochincollege.edu.in/assets/uploads/igac/criteria/2022-2023/criteria20163-2022-2023_7_2_1.pdf</a>
Any other relevant information	Nil

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

One of the thrust areas of the institution is to inculcate and foster innovation and entrepreneurship among the students. The College has established the Institution Innovation Council under the The Ministry of Education (MoE), Govt. of India . To foster innovation and entrepreneurship the TCC\_IIC organised a series of programmes this year including Workshop on Prototype/Process Design and Development, Converting Innovation into a Start-up, Angel Investment for Early Stage Entrepreneurs, Incubation Opportunities-Early Stage Entrepreneurs, Workshop on "Entrepreneurship and Innovation as Career Opportunity", Funding Scenario in early-stage deep tech Start-ups etc. Apiculture Training and Workshop was organised by the Department of Zoology in association with TTC- IIC. 50 students and 2 staff visited the Bee keeping and training institute, Mavellikara, Kerala. The college has an active Entrepreneurship Development Club which

functions under the guidance of the Industries Department of the Government of Kerala. The ED Club along with the Department of Department of Commerce has been organising a food festival named "Peppersav" from 2016 onwards. This year it was conducted on 07th February 2023. The Entrepreneurship Development Club organised an interactive session on 'Exploring Entrepreneurship as a Career' in association with the Career Guidance and Placement Cell on 07th November 2022.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

To obtain more funds from funding agencies for the development of the college

To produce more research publications by the faculty in UGC CARE journals

To renovate and upgrade science laboratories by purchasing modern equipments.

To start more add on courses to enhance the employability of the students.

To conduct more placement drives in the campus

To prepare for the fourth cycle of NAAC assesementand accreditation